

**Minutes of the Meeting
Horry-Georgetown Technical College Commission
April 4, 2023**

Members Present: Joe T. Branyon, Jr. Fedrick D. Cohens
 Dr. Robert J. Farrar Brent D. Groome
 J. David McMillan Y. Melvin Nobles
 Orrie E. West

Dr. Marilyn Fore, President
Cathy Myers, Administrative Coordinator

Members Absent: Donald W. Helms (Deceased)
 Robert P. Hucks, Excused

Guests: Bruce Bailey, President and CEO of Tidelands Health, Jonathan Barker, Stephanie Danesie, Shannon Detzler, Harold Hawley, Lori Heafner, Lari Roper, Jackie Snyder, Jeremy Stephens, EVP and Chief Human Resources Officer for Tidelands Health, Tim Tilley, and Dr. Jennifer Wilbanks

Media: None

The Horry-Georgetown Technical College Commission held its bi-monthly meeting on Tuesday, April 4, 2023 at 1:00 p.m. in the President's Board Room, Conway Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising them of the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 1:00 p.m. and asked for acceptance of the agenda and approval of the February 7, 2023 minutes. **Motion by Mr. Groome, seconded by Ms. West and carried to accept the agenda and approve the February 7, 2023 minutes.**

(Vote 7 yes 0 no)

M/S/C

A special prayer and comments made by Commissioner Brent Groome in memory of Area Commission member Donald Helms who passed away on March 31, 2023.

President Fore introduced the following special guests: Representatives from Tidelands Health, Mr. Bruce Bailey, President and CEO, and Mr. Jeremy Stephens, Executive Vice President, and Chief Human Resources Officer, and HGTC Foundation President, Ms. Shannon Detzler.

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President Fore reported Chef Bonaparte and the Culinary Arts students would not report on their trip to Paris due to a delay in Chef Bonaparte returning from visiting his ailing mother. They will present at a future meeting.

Updates

Budget Status Update:

Vice President Hawley reported on the current budget status report ending March 6, 2023.

Capital Projects and Major Renovations:

President Fore and Vice President Hawley reported on current projects and renovations.

- **Conway Campus** – Upfit and Renovate New Diesel Property: Renovations have been completed and classes are being held in the facility.
- **Grand Strand Campus** – Building 100 Renovation and Expansion: The College selected Quackenbush and Associates Architect for this renovation project dedicated to expanding the College’s Nursing and Health Sciences programs.
- **Georgetown Campus** – Construction of Marine Technology Center: This construction project will support the College’s Outboard Marine Motor Technician and Boatbuilding programs. We have requested \$6 million from the State, \$8million from EDA Grant and \$1 million in private donations for this project.

Enrollment Comparison Update

President Fore gave an Enrollment update on behalf of Dr. Batten. We are currently in the registration cycle for summer. Enrollment trends for visiting students and enrollment trends in the Maymester term are strong. We continue to offer “Zero tuition program” for high demand career programs. Full summer term begins Monday, May 15. A comprehensive update on summer enrollment will be given at the June Area Commission meeting.

Commencement Update

Commencement will be held Wednesday, May 10, 2023 at the Myrtle Beach Convention Center at 3:00 p.m. We ask that members of the Platform Party arrive no later than 2:30 p.m. for robing in the Hospitality Room (same as prior years). VIP parking passes will be mailed. Commencement dinner will be held at Sea Captains House immediately following the Ceremony.

Action

Appointment of Nominating Committee for Election of Officers:

Chairman Branyon appointed Dr. Farrar as Chair, Mr. McMillan, and Mr. Nobles to serve as the Nominating Committee to bring back a slate of names for the election of officers at the June meeting. ***Motion by Ms. West, seconded by Mr. Cohens and carried that the Area***

Commission approves the appointment of Dr. Farrar, Chair, Mr. McMillan, and Mr. Nobles to serve as Nominating Committee for the Election of Officers.
(Vote 7 yes 0 no) **M/S/C**

Independent Certified Public Accountant:

Mr. Hawley presented for approval the recommendation of Harper, Poston, and Moree to serve as Certified Public Accountant for the College. ***Motion by Mr. Groome, seconded by Ms. West and carried that the Area Commission approves the College's selection of Harper, Poston, and Moree as its certified public accountant.***
(Vote 7 yes 0 no) **M/S/C**

Curriculum Change – Termination of Surgical Technology Certificate Degree:

Dr. Wilbanks presented for approval a request to terminate the Surgical Technology Certificate Degree. In fall 2022, HGTC added an Associate in Applied Science Degree in Surgical Technology which transitioned the program from a 36-credit hour, three-semester certificate degree to a five semester, 65 credit-hour degree. All students have successfully completed the certificate degree and/or transitioned to the new degree. ***Motion by Dr. Farrar, seconded by Mr. Cohens and carried that the Area Commission approves the termination of the Surgical Technology Certificate, effective Fall 2022.***
(Vote 7 yes 0 no) **M/S/C**

Policy Update 8.4.3 Length of Time in Developmental Studies

Dr. Wilbanks presented for approval the deletion of Policy 8.4.3. This policy is similar in wording to Policy 8.4.1 Developmental Education and Length of Time Authority and therefore not needed. ***Motion by Mr. Groome, seconded by Mr. McMillan and carried that the Area Commission approves the deletion of Policy 8.4.3 Length of Time in Developmental Studies.***
(Vote 7 yes 0 no) **M/S/C**

Policy Update 8.5.3 Experiential/Exemption Credit

Dr. Wilbanks presented for approval revisions to Policy 8.5.3. The revised wording does not change the process at HGTC but makes the 25% more clear to the reader. ***Motion by Mr. Groome, seconded by Mr. McMillan and carried that the Area Commission approves the revision to Policy 8.5.3 Experiential/Exemption Credit***
(Vote 7 yes 0 no) **M/S/C**

President's Report

President Fore met with Robin Cooley from the Economic Development Administration (EDA) along with Vice President Lori Heafner to discuss a grant opportunity for the Georgetown Campus

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Marine Technology Center. Dr. Fore also gave a presentation to the Georgetown Economic Development Alliance Board sharing news of the upcoming Outboard Marine and Boat Building programs in Georgetown.

President Fore wrote letter on behalf of the Council of Presidents (Chief Executive Officers of each SC Public Institution of Higher Education and SC Independent Colleges and Universities) to the House and Senate requesting support of a Hate Crimes Bill.

Dr. Fore, along with Commissioners Tommy Branyon and Robert Hucks hosted a successful dinner with members of the Legislative Delegation in Columbia. President Fore served as a platform participant for the Penny Hall Dedication held at Coastal Carolina University.

Foundation Report

Ms. Detzler reported Foundation assets stand at \$14 million. The Foundation Gala raised over \$135,000 for scholarships and programs. Additionally, she announced three new members, Etta Carter, Ashley Nelson, and Bryan Lewis, were welcomed to the Foundation Board of Directors.

Information

President's Cabinet Reports:

- Vice President Batten's report stands as written.
- Vice President Hawley's report stands as written.
- Vice President Heafner's report stands as written.
- Ms. Hyman's report stands as written.
- Mr. Quaresimo's report stands as written. Technology Solutions completed College-wide phone system upgrade. Also completed technology upgrades to 122 classrooms across all three campuses.
- Ms. Roper's report stands as written. Marketing is currently working on the filming and production of four commercials.
- Vice President Snyder's report stands as written.
- Vice President Wilbanks announced Professor Minda Chuska was the statewide recipient of the A. Wade Martin Innovator of the Year Award at the annual SCTEA Conference. Professor Allison Burlyn represented HGTC as the SCTEA Educator of the Year in the Faculty category and Dr. Wilbanks represented HGTC as the SCTEA Educator of the Year in the Administrator category. Professor Mike Williams received the Bill Doster Award from the Two-Year College English Association. The Spring Academic and Workforce Development Newsletter was published, and a copy is included in the Information section of the Board packet.

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Faculty Assembly Report:

Professor Barker announced Alpha Nu Sigma Chapter of Phi Theta Kappa received the Most Distinguished Chapter 1st Place Award at the Carolinas Regional Convention. Professor Leila Rogers was also awarded the distinguished Horizon Award.

Phi Theta Kappa students and advisors renovated the game room inside of College Commons formerly known as Café 1100 and started renovations on the Georgetown Campus. The new renovated areas will be known as Chomp's Hangout and Chomp's Serene Space.

Executive Session

Motion by Mr. McMillan, seconded by Mr. Groome and carried to go into Executive Session for the purpose of discussing personnel matters and/or contractual arrangements/negotiations at 1:46 p.m.

(Vote 7 yes 0 no)

M/S/C

Motion by Ms. West, seconded by Dr. Farrar and carried to come out of Executive Session at 3:34 p.m.

(Vote 7 yes 0 no)

M/S/C

No Action Taken

Adjournment

There being no further business, the motion was made by Dr. Farrar, seconded by Ms. West, and carried to adjourn at 3:35 p.m.

(Vote 7 yes 0 No)

M/S/C

Tommy Branyon, Jr., Chairman

Orrie E. West, Secretary

Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator

Date: _____